

**MEMBERSHIP BALANCE PLAN  
FOR THE  
DEFENSE TRADE ADVISORY GROUP**

- (1) Name.** The Defense Trade Advisory Group ("DTAG").
- (2) Authority.** This Federal advisory committee is established under agency authority. The DTAG is established under the general authority of the Secretary of State and the Department of State as set forth in Title 22 of the United States Code, in particular Section 2656 of that Title and consistent with Federal Advisory Committee Act (5 U.S.C., Appendix). The establishment and operation of the DTAG are in the public interest in connection with performance of duties of the Department of State.
- (3) Mission/Function.**

  - a. The purpose of the DTAG is to provide a formal channel for regular consultation and coordination with U.S. private sector defense exporters and defense trade specialists on issues involving U.S. laws, policies, and regulations for exports of defense articles, services, and related technical data.
  - b. Major topics addressed by the DTAG include (a) policy issues on commercial defense trade and technology transfer; (b) regulatory and licensing procedures applicable to defense articles, services, and technical data; (c) technical issues involving the U.S. Munitions List (USML); and (d) questions relating to actions designed to carry out the AECA and International Traffic in Arms Regulations (ITAR).
  - c. The DTAG advises the Department on regulation of defense trade to help ensure that the foreign policy and national security interests of the United States continue to be protected and advanced while helping to reduce unnecessary impediments to legitimate exports in order to support the defense requirements of U.S. friends and allies.

**(4) Points of View.**

- a. Members are appointed by the Department on the basis of individual substantive and technical expertise and qualifications, and must be representatives of United States defense industry, relevant trade and labor associations, academic, and foundation personnel.
- b. In accordance with the DTAG Charter, all DTAG members must be U.S. citizens. DTAG members will represent the views of their organizations.
- c. All DTAG members must be aware of the Department's mandate that arms transfers must further U.S. national security and foreign policy interests. DTAG members also shall be versed in the complexity of commercial defense trade and industrial competitiveness, and all members must be able to advise the Bureau on these matters. While members are expected to use their expertise gained through representing their organizations and provide candid advice, national security and foreign policy interests of the United States will be the basis for all policy and technical recommendations.
- d. Individuals will be appointed as Representative members. Representatives are stakeholders who are selected for membership for the purpose of obtaining the point of view or perspective of an outside interest group or stakeholder interest. Representatives will be selected to represent diverse points of view. Representative members may represent groups or organizations, such as industry, exporters, academics, or any other recognizable interest related to the Defense trade or export sector.

**(5) Other Balance Factors.** The State Department will strive to maintain balance among the Defense trade, export and technology sectors.

**(6) Candidate Identification Process.**

- a. The DTAG will have a maximum of 55 private sector members. The process to identify potential candidates for the DTAG begins with a notice in the *Federal Register*. The Department will review the information from each applicant, which includes: (1) name of applicant; (2) affirmation of U.S. citizenship; (3) organizational affiliation and title, as appropriate; (4) mailing address; (5) work

telephone number; (6) e-mail address; (7) résumé; (8) summary of qualifications for DTAG membership, and (9) confirmation that the applicant is not registered as a Federal lobbyist.

- b. The Bureau of Political-Military Affairs and Department of State attorneys will be involved in determining balance on this Federal advisory committee.
  - c. Vacancies will be filled during the biannual membership renewal period. The Department will strive to maintain balance and diversity.
  - d. DTAG members are invited to serve for a period of two years.
- (7) **Subcommittee Balance.** Subcommittees will be formed following the same process used for the parent Federal Advisory Committee which is to ensure continued diversity within DTAG membership.
- (8) **Other.** The DTAG Charter allows for up to 55 private sector members, however, having fewer members increases manageability and functionality of the group. Therefore DTAG may consist of less than 55 members
- (9) **Date Prepared.** This Membership Balance Plan was prepared on March 22, 2016.